Citing Print Sources

Chicago/Turabian Style

General Rules
1. Citations are arranged in alphabetical order by the last name of the authors.
2. Citations are single spaced with one blank line between entries.
3. Citations begin flush left at the margin. Second and any subsequent lines are indented five spaces.
4. Authors’ names are inverted with the given name spelled out if it appears that way in the source. *
5. When there are two or more authors for a single work, only the first one’s name is inverted.
6. When two different authors have the same last name, alphabetize by the given name.
7. If there is more than one cited work by a single author, the name appears only in the first citation. Subsequent citations begin with an eight-space line followed by a period. Arrange these entries alphabetical by article title.
8. A work with no known author, editor or compiler appears in the list alphabetized by the first title word or first title word following an initial article.
9. All major words in the titles are capitalized.
10. Book titles and journal names are put in italics.
11. Article titles and book chapter titles are put in quotation marks.

* In Chicago style do not invert the authors’ names. Entries are still arranged in alphabetical order by the last name of the first author or editor for each item.

Books

- Book with one author
  Author’s Last name, First. Title. Place of publication: publisher, year of publication.

- Book with more than one author:
  Author’s Last name, First, and second author’s name not inverted). Title. Place of publication: publisher, year of publication.

- Book with an editor:
  Editor (Last name, First, ed). Title. Place of publication: publisher, year of publication.

Articles or Chapters in Reference Books or Anthologies

Article author. “title of essay or entry.” In Title of Volume, edited by editor’s name (not inverted) vol number (for multivolume series). pages. Place of publication: Publisher, date of publication.

- Section or chapter of an anthology

- Article in a subject specific encyclopedia, handbook, or annual yearbook reference work.
One source quoted in another or a secondary source. Use only when you are unable to obtain the original source of the desired quote.


**Magazine and Journal Articles**

Spell out the names of the month in full. Do not abbreviate it.

- **Magazine article:**
  
  Do not use volume and issue numbers even if they are given for magazines.
  
  Author's Last name, First. "Article Title." *Magazine Title*, Month day, year, paging.
  

- **Magazine article with no author:**
  

- **Scholarly journal article (The volume number is not italicized and the only abbreviation used is no. for issue number)**
  
  Author's Last name, First. "Article Title." *Journal Title* Volume number, no. issue #. (year): paging.
  

**Newspaper articles**

Unless required by your professor, newspaper articles are not included in the Bibliography, but rather cited in a foot note or reference note or full information is written into the text of the paper. If required by your professor, use the format given here that follows the basic rules of the Chicago style.

  The headline of the article is considered the title.
  
  If the name of the city is not part of the newspaper title, give this information in parentheses following the newspaper title (the city is not italicized).

- **Article with author byline credit:**
  
  Author's last name, First name. "Article Title." *Newspaper Title* (location), Month day, year, section page number.
  

- **Article with no author (byline):**
  

**Sources consulted in preparing this handout:**
